

Mere Parish Council

PARISH CLERK - MRS. L. C. WOOD

Minutes of the Annual Parish Council Meeting held on Monday, 10th May 2010 at 7.30 p.m. in the Andy Young Pavilion, Duchy Manor, Springfield Road, Mere.

Present: Councillors: E. Mitchell (Chairman), M. Hall (Vice-Chairman), P. Coward, R. Coward, C. Hazzard, R. Hill, R. Hughes, G. Jeans, R. Sims, S. Squires & Mrs. L. Traves.
Also P. C. Richard Salter
R. Potter & M. Whatley.

394. To elect Chairman of Mere Parish Council for 2010/11

Cllr. Hazzard proposed that Cllr. Mitchell be elected as Chairman for the ensuing year. Proposal seconded by Cllr. Mrs. Traves and carried with a unanimous vote.

395. To elect Vice-Chairman of Mere Parish Council for 2010/11

Cllr. R. Coward proposed that Cllr. Michael Hall be elected as Vice-Chairman for the ensuing year. Proposal seconded by Cllr. Mrs. Traves and carried with a unanimous vote.

The Chairman and Vice-Chairman signed their Declaration of Acceptance of Office

Cllr. Eric Mitchell in The Chair

396. The following representatives to outside bodies/organizations were appointed/re-appointed:

Organisation	2009/10 Representative	2010/11 Representative
Youth Club	Cllrs. R. Coward & C. Hazzard	Cllrs. R. Coward & C. Hazzard
Cricket Club	Cllr. Mrs. Mary White	Cllr. Mrs. Mary White
Health & Community Care	Cllr. R. Hill	Cllr. R. Hill
Tennis Club	Cllr. G. Jeans	Cllr. G. Jeans
Football Club	Cllr. E. Mitchell	Cllr. E. Mitchell
Public Transport	Cllr. Roy Sims	Cllr. Roy Sims
Mere & District Linkscheme	Mrs. Adrienne Howell	Mrs. Adrienne Howell
Museum Committee	Cllr. Mrs. Lesley Traves	Cllr. Mrs. Lesley Traves
Footpaths & Rights of Way	Mr. Pete Button	Mr. Pete Button
Chamber of Trade	Cllr. P. Coward	Cllr. P. Coward
Friends of Mere Museum	Cllrs. Mrs. Lesley Traves	Cllrs. Mrs. Lesley Traves
School Governor	Cllr. G. Jeans	Cllr. G. Jeans
Police Consultative Group	Cllr. M. Hall	Cllr. M. Hall
Community Safety Partnership	Cllr. Roy Sims	Cllr. Roy Sims
Swimming Club	Cllr. R. Hughes	Cllr. R. Hughes
Mere Bowling Club	Cllr. S. Squires	Cllr. S. Squires
Carnival Committee	Cllr. D. Sealy	Cllr. D. Sealy
Area Board	Chairman & Vice-Chairman	Chairman & Vice-Chairman
Community Area Partnership	Chairman & Vice-Chairman	Chairman & Vice-Chairman
Mere Film Shows		Cllr. Mrs. Mary White

397. To appoint/re-appoint Trustees for Forest Charities – it was agreed that the existing Trustees should be reappointed.

398. To consider bank accounts & signatory arrangements - it was agreed that the existing bank accounts and signatory arrangements should remain extant.

399. To appoint/reappoint internal auditor – it was agreed that Mr. John Wilson should be re-appointed as Internal Auditor for the ensuing year. However, the Clerk informed members that Mr. Wilson had indicated that he would resign his appointment as Internal Auditor after the 2010/11 accounts had been audited. **RESOLVED** that the Parish Council should advertise the vacancy for an Internal Auditor in Mere Matters and also that Mr. John Wilson should be sent a letter of thanks for his work as Internal Auditor.

The meeting was adjourned in order to hold the Public Session

400. Public Session

P. C. Richard Salter reported that a Neighbourhood Tasking Group meeting was held last week where local issues and topics of interest were raised. He proposes to come back at a later meeting to discuss these issues in more detail.

Meeting reconvened

401. Apologies for absence received from Councillors Mrs. Rachel Porter, Mr. M. Peirce, Mr. D. Sealy & Mary White

402. Declarations of Interest – None received

403. Minutes – Cllr. Sims proposed that the Minutes of Parish Council meeting held on 12th April 2010 be approved as correct record of proceedings. Proposal seconded by Cllr. R. Coward and carried with a majority vote of those present on 12.4.10

404. Planning

a) Applications (All applications can be viewed on Wiltshire Council's website www.wiltshire.gov.uk/planning – application search – and type in the relevant number)

Application Number: S/2010/596

Location: MARCH HOUSE SOUTHBROOK MERE WARMINSTER.

Proposal: ERECT SINGLE STOREY EXTENSION TO REAR AND PORCH TO FRONT

RESOLVED that the above application be recommended for approval on proposal made by Cllr. R. Sims, seconded by Cllr. R. Coward and carried with a majority vote. In his capacity as Wiltshire Councillor, Cllr. Jeans refrained from voting.

Application Number: S/2010/615

Location: BURTON FARMHOUSE BURTON MERE WARMINSTER.

Proposal: CHANGE OF USE OF OUTBUILDING TO RESIDENTIAL ANNEXE ANCILLARY TO BURTON FARMHOUSE

The Clerk explained that this application had been considered at the previous Parish Council meeting but the original application (S/2010/399) has become void and been replaced with this one.

RESOLVED that the Parish Council submit the same response i.e. The Parish Council supports the relevant clauses within the Section 106 agreement to be lifted in order to allow the ancillary accommodation to be used for sleeping purposes. However, the Parish Council would object to any other of the clauses within the Section 106 agreement being lifted which may enable the annexe to be sold off separately, let

separately, leased separately or occupied other than in conjunction with the land and each other as ancillary accommodation to Burton Farmhouse or to have a separate curtilage formed around it. Proposal made by Cllr. Hazzard, seconded by Cllr. Hall and carried with a majority vote. In his capacity as Wiltshire Councillor, Cllr. Jeans refrained from voting.

Application Number: S/2010/620

Location: DOWN VIEW FARM LIMPERS HILL MERE WARMINSTER.

Proposal: ERECTION OF AGRICULTURAL LIVESTOCK BUILDING, STATIONING MOBILE HOME AND CONSTRUCTION OF FARM TRACK, TOGETHER WITH CONTAINMENT OF COMPLEX WITH POST AND RAIL FENCE AND APPROPRIATE LANDSCAPING

RESOLVED that the Parish Council should support the above application on the grounds that the applicant had dealt with the objections that had previously been raised by the Parish Council. Proposal made by Cllr. Hazzard and seconded by Cllr. R. Coward, carried with a majority vote. In his capacity as Wiltshire Councillor, Cllr. Jeans refrained from voting.

Application Number: S/2010/641/TCA (TREES CONS. AREA)

Location: FIELDS END, THE FIELDS, MERE.

Proposal: FELL 1 X BEECH

RESOLVED that the Parish Council should support the above application. Proposal made by Cllr. R. Hughes, seconded by Cllr. P. Coward and carried with a majority in favour. Cllr. Hazzard asked for his abstention to be recorded.

405. Matters Arising

a) Resistance to car parking charges – the Clerk informed members that she had asked Cllr. Tonge if he could provide her with a contact at Mouchel so that the Parish Council could have some input in their report for the parking review. However, Cllr. Tonge had replied to say that the brief for Mouchel did not include direct consultation with Towns or Parishes, this is the task of Wiltshire Council and that they were currently considering the draft report which would be out for consultation with all parishes, towns, chambers and members of the public at the same time. The Clerk also confirmed that she had noticed that ‘Parking Strategy Consultation’ was on the draft agenda for the Area Board meeting to be held on 23rd June at South Newton Village Hall. Cllr. Jeans said that he was concerned that the parking review should be discussed at a meeting to be held such a long way away from the towns affected (e.g. Tisbury & Mere) and he would seek to get the venue changed. **RESOLVED** that Cllr. Hall should write to Cllr. Richard Tonge to ask him for a copy of the brief given to Mouchel.

b) Progress report on application for Higher Level Environmental Scheme with Natural England – The Clerk reported that it has finally taken two months to receive the relevant registration numbers from Natural England to enable the Parish Council’s consultants to proceed with the application.

c) Report from Community Safety Representative – Cllr. Sims reported that he had attended the Neighbourhood Tasking Group meeting, previously mentioned by P. C. Salter. He also reported that the Neighbourhood Watch Scheme was progressing well although they needed more window stickers.

d) Report from Transport Representative – Cllr. Sims said that there was nothing to report.

e) Report from Wiltshire Councillor – Cllr. Jeans reported that Wiltshire Council wanted to reduce or phase out a number of street lights within the county and that the Area Board Managers had been tasked with identifying suitable street lights. It was agreed that the Parish Council should take a proactive role in this process and could make suggestions for street lights that could be turned off or have reduced lighting times. It was therefore agreed to raise this item on the next agenda. Cllr. Jeans also reported on a petition he had received, containing 70 signatures regarding safety concerns for pedestrians using The Lynch. The Clerk confirmed that she had also received a copy of this petition but not until this morning. It was agreed that this item would be raised on the next agenda also. Finally, Cllr. Jeans reported that he had attended a

Section 106 meeting and learned that the government is changing Policy R2 Developers Contributions to something called a CIL (Community Infrastructure Levy). Cllr. Jeans explained that there would be further consultation with parish councils and area boards but that the general principle was that the money would be used on other infrastructure and not just recreation. Cllr. Jeans apologized for not sending a report to the Annual Parish Meeting.

406. Sports Development

a) Report on Sports Development Meeting held on 21st April 2010 – Cllr. Hazzard reported that a slight problem had recently been experienced in that there is now so much activity going on in the evenings that there are clashes over use of sports fields between cricket and archery. However, it would appear that the clubs are liaising well and resolving these problems amicably. Both storage containers are now in use. The Clerk reported that there were issues over non-receipt of payments from the sports groups and it was agreed that invoices should be sent out.

b) Request from Mere Bowls Club for storage container – the Clerk read out a letter from Mere Bowling Club requesting a storage container to be sited adjacent to their shed rather than in place of their shed. Cllr. Hazzard said that the storage container seemed to blend in with the surroundings although he was glad that the Chairman had taken steps to move it from the location originally identified by the bowling club. **RESOLVED** that within the new lease arrangements between the bowling club and parish council, a separate 5-yearly renewable licence for the shed and container should be signed with the condition that both the shed and container must be maintained to an acceptable standard. Proposal made by Cllr. Hall and seconded by Cllr. Hazzard and carried with a majority vote.

407. Allotments

a) Allotment rent audit – the Clerk confirmed that she had collected £1112.30 with £175.80 outstanding at the end of the financial year. However, most of this money had now been paid. The Parish Council had 2 X half plots vacant at Wellhead and 2 X half plots vacant at Southbrook which the Clerk was hoping to re-let in the near future. The Clerk also confirmed that there were some issues relating to cars driving around the eastern boundary of the allotments at Southbrook on land belonging to Mrs. Trudi Maidment and that she was hoping to resolve this issue in the near future. The Clerk also confirmed that the groundsman had dug the trenching for the water connection at Wellhead and thanked Cllr. Mitchell for providing a trough, for obtaining and fitting the necessary plumbing equipment and for collecting and installing the fencing around the car park area. Wessex Water had inspected the trench and plumbing work and would be connecting the water on 18th May.

b) Concerns regarding state of Wellhead allotment car parking area - the Clerk confirmed that she had made contact with a resident and it had been agreed that they should meet in the next few weeks to discuss the matter further.

c) Request for permission to erect shed at Wellhead allotments – The Clerk had received a request for a 4' X 4' greenhouse with plastic (not glass) on allotment No. 6b at Wellhead. **RESOLVED** that the tenants be granted permission to erect this greenhouse with plastic panels and not glass.

409. Finance

a) To consider insurance quotations – **RESOLVED** that Cllr. Hall look at quotations in greater detail and make decision as to which company to go for. Proposal made by Cllr. Hazzard and seconded by Cllr. P. Coward, carried with a unanimous vote.

b) Payments: **RESOLVED** that the following payments be approved. Proposal made by Cllr. R. Sims, seconded by Cllr. M. Hall and carried with a unanimous vote.

Cash (Batsford Timber Ltd)	Fencing at Wellhead allotments	59.95
Wiltshire Association of Local Councils	Annual Subscription 2010/11	732.74

D & H Pengelly	Farm Environment Plan & HLS Application Advice	625.71
Aon Limited	Local Council Insurance renewal	3175.60
Newlands Training Ltd	First Aid Course for groundsman	76.38
Dinton Parish Council	Second-hand skate park equipment	750.00
Forge Garages	Fuel & Oil	135.00
Forge Garages	Repairs to Diahatsu	104.58
NALC	Annual Subscription to receive LCR and LCR online	13.50
Wiltshire Wildlife Trust	Annual subscription	36.00
Cash	Mobile phone top-up	10.00
Cash (M. J. Abbott)	Plumbing materials for water supply to Wellhead Allotments	22.42
Grove Buildings	Extra fee for hire of hall	5.00
Imprest Account – cheque Nos. 2652 - 2656	Payroll, petty cash etc.	3629.89

410. General Items

a) Film Shows – Cllr. Mrs. White – deferred.

b) Wildlife Area for Mere School- The Clerk confirmed that she had received an email from Simon Ford asking for a wildlife area. Cllr. Hazzard confirmed that the wildlife area was required in the scrubby area to the south-east of the duchy field and it was agreed that this was a suitable site and would not impinge on any other users.

c) Forging closer links with the National Trust and Stourhead – The Clerk reported that Mr. Simon Ford had also informed her that the National Trust is, at present, very much focused on connecting with local communities and this could bring some excellent opportunities for Mere to forge closer links which, in turn, may bring Stourhead visitors to Mere. Cllr. Hazzard agreed to speak to Mr. Simon Ford about this in more detail.